



Gain a higher \$ ROI from every meeting

Meetings Impact

Our Meetings Impact package helps your organisation to develop and maintain a highly productive meetings culture that facilitates participation, follow through and results.

GET MORE VALUE THROUGH POWERFUL & EFFECTIVE MEETINGS

The people in your organisation are its greatest asset. And when you consider the staggering number of hours meetings consume each year, it's vital that their structure and processes are as effective in drawing out the potential that exists within the group. And that they deliver a real return on investment.

Unfortunately, vast amounts of time and potential are lost every day by poorly run meetings.

FAST Meetings specialises in helping your organisation to conduct more effective meetings that inspire participation, align with organisational objectives and deliver productive, ongoing results.

We do this by developing your meetings as a system that will generate:

- ▶ more consistent meeting procedures
- ▶ improved participation
- ▶ robust decision-making
- ▶ more effective meeting habits and norms, and
- ▶ stronger follow through and sustained action.

WHO IS THIS FOR?

Meetings Impact will help leaders at all levels who have responsibility for achieving results through the people they lead. Suitable for Board Members, CEOs, Divisional Heads, Department Heads, Team Leaders, Project leaders and more, Meetings Impact will ultimately be of value to all staff who participate in meetings.

HOW WILL YOUR ORGANISATION BENEFIT?

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"FAST Meetings helped us to understand the different purposes of our meetings and put in place powerful structures to deliver the intended outcomes. We have more focused meetings as a result and this helps us drive a highly effective sales process with clients."

Craig Aspinall
Institutional Sales, Macquarie Bank

"The FAST process was the best I have seen in 25 years of engineering and mining."

Allan Blood
Chairman, Australian Power and Energy Limited



100% money back guarantee

FAST Meetings **guarantees** the quality of our services and offers a **full refund** if you are not completely satisfied.

A FAST MEETING HAS:

- » FOCUS – The meeting has a clear purpose and the right people attending
- » AWARENESS – The structure and process encourage active participation and contribution of ideas
- » SOLUTION – Decisions are reached through robust and transparent processes
- » TRACTION – There is clear ownership and follow through of actions.

HELPING YOU ACHIEVE RESULTS

Meetings Impact is a customised and measurable change program.

It includes four service components:

- » Meetings training modules
- » Meetings leadership coaching
- » On-line learning modules and tools
- » Leadership accountability toward a measurable ROI goal.

MEETINGS IMPACT CLIENTS

Corporate



Honeywell



Johnson & Johnson

Not for Profit & Associations

GREENPEACE



“The FAST Meetings workshop was energetic and motivating and provided practical tools for our staff to improve meeting efficiency and productivity. The FAST Meetings approach is contemporary, and relevant for any organisation looking for innovative ideas to inspire staff.”

Dr Nigel Lyons,
Chief Executive, Hunter New England Health

“FAST Meetings helped us to create new products through the collective ideas of all our team. This enabled their build and deployment to market in faster time, and the product enhancements have contributed to our substantial growth in our off-shore sales. An indirect benefit has been the uptake within our team of the various methods and techniques used to run more productive meetings.”

Dean Sappey
President, DocsCorp

To find out more, please contact us on +61 2 9502 2022 or email info@fastmeetings.com.au